



TOWN OF HUDSON

Municipal Utility Committee



David Shaw, Chairman David Morin, Selectmen Liaison

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Hudson Municipal Utility Committee Meeting Minutes

Date of Meeting: August 15, 2017

Attendees:

David Shaw, Chairman
Bill Abbott, Vice Chairman
Jeff Rider
Chelsea Leonard
Elvis Dhima, Town Engineer
Donna Staffier-Sommers- Administrative Aide

Absent:

Dave Morin, Selectman's Liaison

The monthly meeting of the Town of Hudson Municipal Utility Committee was held Tuesday, August 15, 2017 at 7:00 pm, in the Town of Hudson Board of Selectmen meeting room at Town Hall. Secretarial duties were provided by Donna Staffier-Sommers.

1. Acceptance of minutes

The minutes of the July 18, 2017 Municipal Utility Committee meeting were read. Bill Abbott noticed a correction was needed. A motion was made by Jeff Rider to "accept the meeting minutes for meeting dated July 18, 2017 as amended." Bill Abbott abstained.

3. Financial Status – Water Utility

A – C. The Cash Flow report for June 2017 and the Expenditure and Revenue reports for July 2017 were reviewed.

Bill Abbott inquired about line 5592-252 –oper/maint professional services and the over expenditure. Elvis explained that this one P.O. covers the annual expense of Pennichuck's monthly fee to the Town of Hudson.

Also, there was an encumbered amount in line 5593-293 supply water from Pennichuck covering the June bill and should be cleared out in the next monthly report.

- D. The Pennichuck Operation report for June 2017 – the Committee had no comments or concerns.

4. Old Business- Water Utility -None

5. New Business – Water Utility

- A. Eayer’s Pond Road Water Line Extension Acceptance

Elvis explained that the water line passed all of the tests and he is okay with it all. 1936 linear feet of 8” main was installed along Chestnut St & Lucier Park Drive and includes 4 fire hydrants. All to be public.

Bill Abbott made motion “to recommend the Board of Selectmen accept the Eayer’s Pond Rd water line extension of 1923 linear feet along Chestnut St and Lucier Park Drive including 4 fire hydrants”; second by Chelsea Leonard. Motion carried.

6. Financial Status – Sewer Utility

- A. The cash flow report for June 2017 and the Expenditure and Revenue reports for July 2017 were reviewed.

Chelsea asked about the \$15,000 shown in line 5562-450 oper/maint capital reserve fund. Bill Abbott explained that the fund is budgeted with \$15,000 each year for 10 years to pay our share of a new vactor truck having a life expectancy of 10 years. The Town and the Sewer Utility share the cost of a new truck because they both utilize it.

- B. The balance of capacity is at 69,500 gpd.

7. Old Business – Sewer Utility - None

8. New Business – Sewer Utility

- A. Abatement – S-UTL-18-01 – Letende 31 Robin Drive – M/L 157/155 # 5086

The applicant requests an abatement of sewer charges on the basis of late filing of an auxiliary meter used to record outside water use. This is the first time he was late filing. Request abatement of \$48.81 (41 x 1.1905).

Motion made by Jeff Rider; seconded by Bill Abbott "to recommend the Board of Selectmen approve abatement request S-UTL-18-01 for the reason given". Motion carried.

9. Informational

- A. Bill Abbott provided the Committee with a 12 month profit and loss statement for both water and sewer.

10. Remarks by Selectman, members and staff

Jeff Rider suggests that we may want to consider changing the sewer policy to reflect a one-time only per year auxiliary meter abatement request because of the time it takes to process it. Donna will bring a copy of the current policy for discussion at the next meeting.

Elvis gave a brief update on our wells and booster stations:

- Weinstein well – the stand by generator is operational and the propane tank and fence have been installed.
- Windham Rd booster station – Pelham is drawing a lot of water during peak hours. A plan would be to install a valve to maintain the pressure in Hudson, while wheeling water for Pennichuck in Pelham and Windham.

Meeting was adjourned at 7:50pm by Jeff Rider; seconded by Bill Abbott.

The next meeting is scheduled for September 19, 2017 at 7pm.

Donna Staffier-Sommers
Sewer Utility Administrative Aide

